



Privacy & Cookie Policy

Trivex Systems Ltd is committed to respecting the privacy of all visitors to its website and of its clients and contacts. Our privacy & cookie policy explains how we protect and process the information that you provide to us or that we retain about you.

This policy applies to information about living identifiable individuals only.

Types of information we may collect from you

We may collect, store, and use the following kinds of personal information about individuals who visit and use our website:

Information gathered from our website: You may be asked to provide information about yourself including, but not limited to your name, title, postal address, telephone number and/or email address.

Information gathered automatically: We may also collect information automatically about your access and usage of our website using cookies and other analytical technology. Please see the 'Cookie' section below.

Information gathered from third parties: Additionally, we may obtain information about you from legitimate third parties that are known to you or related to your requirements.

Information you supply to us

You may supply us with information about you by filling in forms on our website. The information you give us may include, but is not limited to your name, address, e-mail address and phone number.

Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website. A cookie is a small file / piece of information. We ordinarily use cookies which comprise letters and numbers.

Cookies are used when you access the Site, as follows:

- to ensure the proper functioning of the Site.
- in some cases where appropriate a limited number of necessary third-party cookies are used. These are in relation to payments (e.g. SagePay, Barclaycard, Capita); electronic signatures and for Digital Identity verification purposes.

We do not use cookies to store your information. We do not use cookies for marketing and advertising purposes; nor for any purpose other than navigation of our website during your session.

If you do not consent to our use of cookies, you will be unable to use the Site effectively.

Disclosure of your information

Any information you provide through our website is kept secure and only processed in relation to our legitimate activities.

We do not sell or share personal information about you with other people or non-affiliated companies. We will make all reasonable efforts to ensure that your personal data is not disclosed to regional/national institutions and authorities, unless required by law or other requirements.

Protection of your information

We have implemented relevant administrative, technical, and physical controls, which are designed to mitigate the risk of loss, misuse, unauthorised processing, or disclosure of the personal information that we hold.

Where we transfer information to third parties to enable them to process it on our behalf, we ensure that these third parties can meet or exceed relevant legal or regulatory requirements for transferring and securing information under their control. We will also ensure that where information is transferred to a country or international organisation outside of the UK / EEA, we will comply with the relevant legal rules governing such transfers.

We will retain your personal information for no longer than necessary for the purposes that it was collected.

Third party links

Our site may contain links to and from third party websites. You should note that if you follow a link to any of these websites, that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies.

Your rights – access to your personal data

You have the right to ensure that your personal data is being processed lawfully (“Subject Access Right”). Your subject access right can be exercised in accordance with applicable data protection laws and regulations. Any subject access request must be made formally by email to compliance@trivex.co.uk

We will provide your personal data to you within the statutory time frames. To enable us to trace any of your personal data that we may be holding, we may need to request further information from you.

If you have a complaint about how we have used your information, you have the right to complain to the Information Commissioner’s Office (ICO).

Changes to our privacy policy

Any changes we may make to our privacy policy from time to time will be posted on this page and, where appropriate, notified to you by email. The version and last revision date are shown at the end of the Privacy Policy statement.